



**Accepting applications for the following position:**

**Job Title:** Criminal Defense Investigator  
**Location:** 114 N. Spruce Street, Grand Junction, CO 81501  
**Salary:** \$4,379 Monthly  
**Opening Date:** 1/31/2022  
**Closing Date/Time:** 2/11/2022, 11:59 PM Mountain Time

**DESCRIPTION OF JOB**

**We are currently accepting applications to fill a Criminal Defense Investigator position at the Colorado State Public Defender's Grand Junction trial office.** This is a full-time, entry-level Investigator position. Investigators serve as part of the defense team, and as such, are bound by the Colorado Rules of Professional Conduct including rules regarding the attorney-client privilege and client confidentiality. Public Defender Investigators perform duties and assume responsibility for case assignments under the specific direction, instruction and guidance of a defense attorney, while also receiving direct supervision and training from the Chief Investigator.

Individuals in the position develop their investigative skills through on-the-job training and formal instruction, and apply those skills as a member of defense teams working on misdemeanor, juvenile and felony cases. The primary job duties of an investigator include locating, interviewing and coordinating witnesses; locating and obtaining documents and other information; serving subpoenas; providing insight and recommendations to attorneys on defense strategy; writing reports; preparing exhibits; and, testifying at trial. Investigators may occasionally assist on cases in other offices and perform other duties as assigned.

It's critical for Investigators to be organized, detail oriented, and able to work independently and take the initiative. They also must utilize strong interpersonal skill to be able to effectively interact with colleagues, clients (who may be incarcerated), clients' families, and other individuals within the criminal justice community.

Investigators review discovery and records, which may include visual depictions of evidence, examining physical evidence and viewing crime scenes; and, maintain and utilize equipment for conducting investigations including, but not limited to, audio recording devices, cameras, magnifying tools, measurement devices, and maps.

Investigators utilize standard software applications such as, Microsoft Office Word, Excel, Power Point, internet browsers, e-mail, and Adobe Acrobat; multimedia technology; and, audio/visual software and equipment.

Positions require travel frequently within, and occasionally outside, the State of Colorado, including occasional overnight travel; and, occasional work outside normal business hours. Investigators are responsible for transporting themselves and their files to court, jails, sites of investigations and other offsite work locations, as required.

In all aspects of the work they perform, Investigators must demonstrate compassion for our client and a commitment to their representation.

**QUALIFICATIONS:** *(Employees must be able to perform the essential functions of the job, with or without reasonable accommodation.)*

**Education and Experience:**

Bachelor's degree from an accredited college or university in criminal justice, social sciences or other degree directly related to the investigative field.

Equivalent education, training or experience that demonstrates the knowledge, skills and competencies required to perform at this level may substitute for education.

**Preferred Qualifications:**

- Experience working in indigent criminal defense, or other experience serving an indigent population;
- Bilingual, Spanish-speaking skills.

**Conditions of Employment:**

- Must be 18 years of age or older;
- No felony convictions ("conviction" includes any plea or finding of guilt, a plea of nolo contendere, as well as disposition of a deferred sentence or deferred judgement);
- Valid driver's license, proof of insurance and access to a working vehicle.

**HOW TO APPLY**

Please submit your résumé and cover letter outlining your interest in this position and working in the Grand Junction trial office via e-mail, to Steve Colvin, Office Head, [steve.colvin@coloradodefenders.us](mailto:steve.colvin@coloradodefenders.us) and Todd Hymas Samkara, soon to be Chief Investigator, [todd.samkara@coloradodefenders.us](mailto:todd.samkara@coloradodefenders.us), **by midnight, Monday, February 11, 2022.**

**BENEFITS**

For a summary of employee benefits (health, dental, life and disability) please visit: <https://stateofcoloradobenefits.com/>. Other benefits include retirement plan options through Colorado PERA [www.copera.org](http://www.copera.org), ten paid holidays a year, and paid-time-off for personal and sick leave.

Additional information about the Office of the Colorado State Public Defender can be found at: <http://www.coloradodefenders.us/>

**NON-DISCRIMINATION**

The Office of the Colorado State Public Defender provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, national origin, gender, age, sexual orientation, gender identity, religion, disability or other protected status, in accordance with applicable federal, state and local laws. Consistent with this commitment, our agency will assist individuals who have a disability with any reasonable accommodation requests related to employment, including the application and selection process. If you have a disability and require reasonable accommodation, please contact Laura Darrow at, [laura.darrow@coloradodefenders.us](mailto:laura.darrow@coloradodefenders.us).